

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
June 18, 2026 at 10:00AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Minutes

Present: Stephanie Ogden, Casey Cass, Jeff Andreas, Tom Maher, Scott O'Brien

Present Telephonically: Denise Darling

Meeting called to order at 10:00 AM

Public Comment Period:

1. There were no written or verbal comments.

Consent Agenda:

1. Approved minutes from April 16, 2026 regular meeting, April 30 special meeting and May 21 regular meeting were cancelled due to lack of quorum.
2. Approved previously submitted vouchers:
 - Vouchers 9702 to 9704 \$47,960.80
 - Vouchers 9705 to 9708 \$18,125.00
 - Vouchers 9709 and 9710 \$1,960.00
 - Vouchers 9711 and 9714 \$8,087.59
 - D1376 to D1384 \$11,492.75
 - P2939 and P2940 \$6,606.41 pay period 4/1-4/15/26
 - P2941 and P2942 \$6,384.67 pay period 4/16-4/30/26
 - P2943 and P2944 \$442.62 April Commissioners
 - P2945 \$130.64 payroll correction 4/16-4/30/26
 - P2946 and P2947 \$6,391.93 pay period 5/1-5/15/26And
 - Vouchers 9715 to 9717 \$8,356.74
 - Vouchers 9718 to 9720 \$49,411.74
 - Vouchers 9721 and 9722 \$1,1616.68
 - D1385 to D1391 \$372,808.17
 - P2948 and P2949 \$6,152.77 pay period 5/16-5/31/26
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current.

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Old Business:

1. Plant Report and Update
 - 218,600 gallons, no violations for May.
 - Everything is running well.
2. Loan additional payment update
 - Routing number change caused a delay.
 - Regular payment and additional \$200,000 payments have been paid.
3. Blower Project Update
 - Starts on Monday, June 22, 2026
 - District is prepped and ready to go. Requested water has been produced
4. Succession Planning
 - Pay structure and pay rate proposal 6/1/2026 was discussed.
 - Discussed how we got to proposal.
 - Reviewed and adopted of pay proposal that includes; initial range, certification step increases, longevity increases.
 - Hired Jon Popovich at a rate of \$40.00 hourly with the expectation that he receives his OIT 1 within 6 months. The OIT certification will come with an increase in pay per the pay structure and rate proposal.
 - Longevity pay for existing employees. Tom Maher and Scott O'Brien will receive longevity increases of 7%. Tom Maher's new rate of pay will be \$47.66 hourly and Scott O'Brien's new rate of pay will be \$116,345.57 annually. These longevity increases will be effective beginning with the July 1, 2026 – July 15, 2026 pay period.
 - The board also expressed their immense gratitude for their longevity and efforts.

New Business:

1. Draft NPDES permit
 - Permit was applied for in 2012. The old permit had been administratively extended while the new permit was being written. The permit is valid for 5 years.
 - New criteria include:
 - i. a performance-based Nitrate + Nitrate limitation of 85 mg/L.
 - ii. an interim temperature limitation of 20.2 °C. The temperature limitation will drop to 16.0 °C 10 years from effective date.
 - iii. Wasteload assessment.
 - iv. Outfall evaluation.
 - Process for draft permit to become final includes publishing, review, response and then it becomes final. This process usually takes another 30-60 days.

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Meeting adjourned at 11:56 AM

Next Regular Meeting:
July 16, 2026

Casey Cass-Position #1

Stephanie Ogden-Position #2

Jeff Andreas-Position #3