

STEVENS PASS SEWER DISTRICT
Monthly Meeting Minutes
February 19, 2026 at 10:00AM
34000 N Nason Rd, Leavenworth, WA
Conference Call Phone Number: (978) 990 5073
Meeting ID: 334 557 8#

Minutes

Present: Jeff Andreas, Scott O'Brien, Matt Fritz, Tom Maher

Present Telephonically: Stephanie Ogden, Casey Cass, Denise Darling

Meeting Called to Order at 10:01AM

Public Comment Period:

1. No written or verbal comments were submitted or made.

Consent Agenda:

1. Approved minutes from January 15, 2026 regular meeting
2. Approved previously submitted vouchers:
 - Vouchers 9652 to 9660 \$57,479.51
 - Vouchers 9661 to 9663 \$10,823.68
 - Vouchers 9664 to 9674 \$22,451.24
 - D1357 to D1364 \$13,213.65
 - P2914 to P2916 \$9,269.88 pay period 1/1-1/15/26
 - P2917 to P2919 \$9,334.76 pay period 1/16-1/31/26
 - P2920 and P2921 \$295.19 January Commissioners
3. Related Party Transactions
 - Stevens Pass Mountain Resort monthly service fee is current.

Non-Consent Agenda Reimbursement Request:

1. Mileage reimbursement request. Business Manager did not participate in approval discussion or decision due to potential conflict of interest.
 - District provided emergency response vehicle was in shop. Commute mileage reimbursement requested.
 - Prior practice from 2019 and RCW 43.03.060 were given as reasons to approve.
 - Voucher 9675 \$239.25 approved this time.
 - Policy to be rewritten to specifically exclude commute mileage.

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Old Business:

1. Plant Report and Update
 - 669,500 gallons processed, 0 violations.
 - Snowcat back operable. Matt fixed stuck carburetor float, Snowcat mechanic determined engine was hydraulically bound due to malfunctioning carburetor.
 - UTV is down due to missing jockey wheel. Part is being purchased.
 - Operator Certification. Tom and Matt were told by Operations Manger that they needed to become certified operators by August 12, 2026.

2. Board Officer Elections
 - Casey Cass was elected President.
 - Stephanie Ogden was elected Secretary.

3. Comp Plan Update
 - Initial RFI from SCJ Alliance is almost complete. Business Manager will share project list with board.
 - Now is time to make suggestions for overall direction and specific projects.
 - Board will be involved again as draft ideas are articulated, and as draft document nears completion.

4. Blower Project Update
 - Project is on track. No issues.

5. Personnel Update
 - Nothing new to report.

New Business:

Meeting adjourned at 10:32AM

Next Regular Meeting:
March 19, 2026

Casey Cass-Position #1

Stephanie Ogden-Position #2

Jeff Andreas-Position #3